# MINUTES REGULAR MEETING AND EXECUTIVE COMMITTEE MEETING OF THE BUFFALO AND ERIE COUNTY PUBLIC LIBRARY BOARD OF TRUSTEES May 19, 2011

The regular monthly meeting of the Board of Trustees of the Buffalo and Erie County Public Library was held on Thursday, May 19, 2011, in the Kenmore Branch Library pursuant to due notice to trustees. The following members were present:

Sharon A. Thomas, Chair Frank Gist Phyllis A. Horton Sharon M. Kelly Anne M. Leary Judith K. Summer

Absent:

Amy Alvarez-Perez Richard L. Berger Jack Connors Rick Lewis Hormoz Mansouri Albert L. Michaels Elaine M. Panty John G. Schmidt, Jr. Wayne D. Wisbaum

Chair Sharon A. Thomas called the meeting to order at 4:07 p.m. at the Kenmore Branch Library. As a quorum was not present and not expected, Ms. Thomas made a motion to adjourn the regular Board meeting. On a second by Ms. Summer, the regularly scheduled Board meeting was adjourned unanimously. The Executive Committee convened on May 19, 2011 at 4:10 p.m. to consider action items that had been scheduled for the full Board meeting. Per ARTICLE VI, Section 1 of the Bylaws of the B&ECPL, a sufficient number of Executive Committee members were in attendance to conduct business.

Agenda Item B – Approval/Changes to the Agenda. Ms. Thomas informed trustees the proposed Board agenda would be revised by removing action Item D – Election of Officer and postponing it for the June 16<sup>th</sup> Board meeting agenda. Also, an advocacy presentation by Libby Post of Communication Services as an informational item under New Business would be added.

Agenda Item C - Minutes of the Meeting of April 21, 2011. Minutes were approved unanimously by the Executive Committee, as mailed, upon motion by Ms. Leary and a second by Ms. Summer.

Agenda Item F.2 – (taken out of order) Budget and Finance Committee.

Agenda Item F.2.a – Consolidated NYS Library Aid 2011-2012 Application. Deputy Director Kenneth Stone presented Resolution 2011-17. The actual State application was sent to trustees via e-mail prior to the meeting as well as a hard copy was available for review at the meeting. Mr. Stone thanked Tracy Palicki and Kathy Smith for their hard work in getting this report done. On motion by Ms. Summer, seconded by Ms. Leary, this resolution was passed unanimously by the Executive Committee.

#### **RESOLUTION 2011-17**

WHEREAS, the Library System Basic Aid, Local Library Services Aid (LLSA), Local Services Support Aid (LSSA), Central Library Book Aid (CBA), Central Library Development Aid (CLDA), Coordinated Outreach Library Services Aid, State Correctional Facilities Aid, and Services to County Jails (Interinstitutional) Aid are annual New York State statutory aid programs aimed at assisting library systems, central libraries and local libraries in developing collections and providing services to their constituents, and has provided funding for many years, and

WHEREAS, each year an application must be transmitted to the state to receive most categories of these funds, and

WHEREAS, the State Library issued instructions indicating that the State Library has not yet finalized allocations from the adopted state budget and asked that the applications be submitted using existing statutory figures to avoid a delay in the initial disbursement of funds once a budget is approved, and

WHEREAS, the application process requires a number of assurances be provided by the Buffalo & Erie County Public Library Board of Trustees, now therefore be it

RESOLVED, that Central Book Aid received in 2010, pursuant to article 273.1 (b) (2) of Education Law, has been expended for adult non-fiction materials in non-print, and be it further

RESOLVED, that the Buffalo & Erie County Public Library Board of Trustees has reviewed and approves the budget application for the state-funded Central Library Development and Book Aid grant, and be it further

RESOLVED, that the Buffalo & Erie County Public Library has on file at System headquarters a signed Authentication of Annual Application form from

each State Correctional Facility in the System's service area in support of the application for State Correctional Facilities, and be it further

RESOLVED, that the Buffalo & Erie County Public Library Board of Trustees assures that the Library System will be operating under its approved Plan of Service in accordance with the provisions of Education Law and the Regulations of the Commissioner, and assures that the Proposed State Aid Budget Application and Budget Narrative have been reviewed and accepted, and be it further

RESOLVED, that the Library Deputy Director COO or her designee is authorized to transmit the completed State Aid Budget Application and Budget Narrative to the State Division of Library Development.

Agenda Item F.2.b – 2011 Budget Transfer. Mr. Stone presented this resolution stating it moves money to purchase such things as a labor saving floor care machine. On motion by Ms. Summer and seconded by Ms. Leary, this resolution was passed unanimously by the Executive Committee.

#### RESOLUTION 2011-18

WHEREAS, the 2011 Budget included funds for capital outlay needed to reconfigure service points and service provision methods needed to continue operations with fewer staff, and

WHEREAS, this funding was placed into SAP account #561250 Building Improvements, and

WHEREAS, some of the changes in service provision methods involve purchasing additional labor saving equipment which are charged to a different SAP account, #561410 Lab & Tech Equipment, and

WHEREAS, a budget transfer is necessary to accommodate this need and funds are available to accommodate the transfer, now, therefore, be it

RESOLVED, that the Buffalo & Erie County Public Library Board of Trustees approves a budget transfer amongst the following accounts:

Account Description & Number		Amount
FROM:		
Building Improvements	#561250	\$15,000
TO:		
Lab & Tech Equipment	#561410	\$15,000

Agenda Item F.2.c – Monthly Financial Report. The monthly financial report for the months of January, February and March 2011 was presented for information. Mr. Stone stated the Library is within budget both on revenue and expense. The full \$18,171,833 Library Tax allocation was booked to the Library Fund in January.

At the conclusion of the Executive Committee handling all action items on the agenda, on motion by Ms. Summer with a second by Ms. Leary, the following informational items from the regularly scheduled Board meeting agenda were then presented to the Board.

Agenda Item E - Report of the Chair - Ms. Thomas shared with trustees that representatives from the Eden Library attended the May 12<sup>th</sup> Executive Committee meeting whereby the Library presented them with a plaque in recognition of Eden Library's 100 Years of Service. On May 14<sup>th</sup>, together with Deputy Directors Mary Jean Jakubowski and Kenneth Stone and a few other members of Central staff, she attended the actual celebration at the Eden Library and read the actual proclamation.

Ms. Thomas announced she received notice of County Executive Chris Collins' letter to the Erie County Legislature appointing and submitting for confirmation Mr. Greg Turner to replace Dr. Hormoz Mansouri on the B&ECPL Board of Trustees. Dr. Mansouri's term expired at the end of 2010. Once official, Mr. Turner will be joining the Library's Board.

Agenda Item F - Committee Reports.

Agenda Item F.1 – Executive Committee. In the absence of Mr. Connors, Trustee Summer read the following report of the May 12<sup>th</sup> Executive Committee meeting:

#### **Present:**

Executive Committee Members: Jack Connors, John G. Schmidt, Jr., Judy Summer and Sharon Thomas. Also present: B&ECPL Trustee Phyllis Horton and Deputy Directors Mary Jean Jakubowski and Kenneth Stone.

Meeting opened at 4:02 p.m. in the Joseph B. Rounds Board Room located in the Central Library. A quorum was present.

Action Item: Presentation of Eden Library Proclamation. A motion by John Schmitt and seconded by Judy Summer. Proclamation was unanimously approved.

The Proclamation was accepted by Eden Library Director Joyce Maguda, and Eden Library Trustee Linda Meyer.

# **Directors Report:**

Mary Jean Jakubowski reported on "Library Budget and You" presentations. The group was reminded of upcoming sessions on the following dates:

Saturday, May 14, 2011 -- 10:00 a.m. Central Meeting Room Tuesday, May 24, 2011 -- 6:30 p.m. Angola Public Library

Staff presentations are also set for upcoming weeks.

Ms. Jakubowski also noted the Ellicott Street entrance is open and glass walls have been installed in the Grosvenor Room and future Media Center.

#### Review of the May 19 Board Meeting Agenda

Budget discussion ensued:

#### Operating Budget and Capital Project -

Jack Connors suggested continued communication with County Executive regarding potential of materials budget in Capital Funds.

Ken Stone noted that \$3.5 million was included in the Capital Budget Request for both 2012 and 2013.

Ken Stone also reported the 2011 State Aid is expected to be a \$165k reduction.

Mary Jean Jakubowski noted that Libby Post of Communication Services will present an outline of proposed advocacy plan under New Business.

Board Chair Sharon Thomas called for Executive Session for a personnel matter at 4:35 p.m. Motion by Jack Connors, seconded by Judy Summer. Executive Session ended at 4:45 p.m.

Meeting adjourned at 4:48 p.m. on a motion by Jack Connors, seconded by Judy Summer.

Next meeting scheduled for: June 9, 2011

4:00 p.m.

Joseph B. Rounds Board Room

Central Library

Agenda Item F.1.a – Recognition of Eden Library 100 Years of Service. The following resolution was approved by the Executive Committee unanimously on May 12, 2011 and was transmitted to trustees in the May Board packet:

#### RESOLUTION 2011-16

WHEREAS, in 1911 the Library was founded by a group of Eden women, who organized the library, raising funds to rent space for a collection of 726 volumes, and

WHEREAS, in 1912, the Eden Free Library received their Absolute Charter as a Free Library Association, and

WHEREAS, in 1922 the Association raised \$3,000 which was given to the Town to allow for joint use of space in the proposed new Eden Town Hall, and

WHEREAS, in 1947, the Eden Free Library became the first library outside the City of Buffalo to join the newly formed Erie County Public Library, and

WHEREAS, the Library moved into its new space in the Town Hall in 1955, and

WHEREAS, in 1983, it was determined a new larger space be required to house the expanding collections, and

WHEREAS, in 1985 land for the new building was donated by Judge Charles S. Desmond, and

WHEREAS, in 1986 the Library held its "Diamond Jubilee" the 75<sup>th</sup> Anniversary Celebration of the Eden Free Library, and

WHEREAS, in 1987, the Library received a Provisional Charter to become a Municipal Public Library, and

WHEREAS, later in this same year, the Library began its local fund drive for the development of a new library building, and

WHEREAS, in 1991 the new building was realized, opening its doors for service at the current East Church Street Location, and

WHEREAS, in 1992 the Eden Library received its Absolute Charter as a Municipal Public Library, now therefore be it

RESOLVED, that in recognition of its 100<sup>th</sup> year and in appreciation of the commitment to public library service, the Buffalo and Erie County Public Library Board of Trustees expresses on behalf of the Library and the community at large its profound gratitude and sincerest congratulations for a century of

service, to the Eden Library, its staff, volunteers and Board of Trustees on this day, May 12, 2011.

Agenda Item F.3 – Planning Committee. The Planning Committee met on April 26<sup>th</sup> and May 10<sup>th</sup>. In Mr. Berger's absence, Mr. Gist read the following two reports:

# Buffalo and Erie County Public Library Board of Trustees Planning Committee Meeting April 26, 2011 Eggertsville-Snyder Library

Present: Rick Berger, Chair; Sharon Thomas, Jack Connors, Elaine Panty; Phyllis A. Horton; Judy Summer

Also present: Trustees: Suzanne Jacobs, President – Association of Contract Trustees/Lancaster Public Library; Susan Sabers Chapman, Alden Ewell Free Library; William Chapman, Alden Ewell Free Library; George Oliver, Aurora Town Public Library; Gary Howell, Lancaster Public Library; Richard Earne, Grand Island Memorial Library; Marianne Hoover, Orchard Park Public Library; David Dietz, Town of Tonawanda Public Library; Shiela Ginnane, Town of Tonawanda Public Library. Staff: Roseanne Butler-Smith, Director – Amherst Public Library; Lynn Konovitz, Director – Grand Island Memorial Library; and Kenneth Stone, CFO

Absent: Rick Lewis

Meeting opened at 5:10 pm

**2012 Budget Process Update:** Rick Berger asked Ken Stone to provide an overview of the information presented at the April 20<sup>th</sup> workshop. Based upon the "one-time" nature of the \$3 million supplement provided by Erie County, the budgeted use of \$2.6 million in undesignated fund balance and additional increases expected in benefit costs, the budget gap for 2012 is estimated to be in the \$5.6 million – \$6 million range. Attendees suggested looking at a mixture of options to supplement library budgets, including gauging county interest for additional support.

The 2011 Library Property Tax of \$18.2 million is shown in the County's Four-Year plan as not changing in 2012, 2013 or 2014 and the County Executive has committed to that amount but no more. This amount is less than the County provided to the Library in 1993. Since personnel costs (salaries, benefits) are 75% of the budget we will be unable to maintain the same level of staffing next year and beyond. Participants discussed how to show the impact on library services at

such a reduced funding level and how to best communicate that to all stakeholders. Libby Post's presentation at the next ACT meeting on May 7<sup>th</sup> was discussed and Sue Jacobs indicated she would encourage trustees attend this meeting.

**New Census Data:** a schedule showing the recently released 2010 Census for each community in Erie County was provided. These provide population totals for reapportionment purposes, with more detailed census information expected to follow. Some corrections are also possible.

**Review of 2005 Assessment Criteria:** Ken Stone distributed a 5 page summary and provided an overview of the 19 criteria used in 2005 to address the severe funding reductions from the County's 2005-2006 fiscal crisis, resulting in the closure of 15 libraries. He explained the criteria focused on four major areas: geographic, facilities, need based, and activity based and distributed an example of one criterion, Geographic Isolation – listing the distance from each library to all other libraries (one page for each of 37 library locations plus a summary page).

Since some of the criteria relied on detailed census data (poverty level and education level) by census tract we would need to determine if 2010 data will be available in a timely enough manner and look at alternatives if needed.

Participants were encouraged to share this information and provide feedback to the Committee as to changes in the criteria, new criteria that should be measured and/or criteria that should be dropped from consideration. Given the amount of time needed to collect and assess this information, this feedback is needed soon.

**Representation and Process – 2012 and Beyond:** This topic generated much discussion. One concern was how the timeline for any proposed governance change relates to the current budget problem. The importance for broad based consensus on any solution was discussed. Jack Connors indicated that the timeline is probably at least 2 years out. Suzanne Jacobs indicated her desire to move on in the process.

The pending UB Regional Institute report was discussed. It is anticipated to be available later in May and will be posted to the trustee website. Ellen Bach's answers to trustee questions from the workshop have also been posted to the trustee website.

A major concern raised was building ownership with a number of trustees present expressing a desire to retain building ownership. Ken Stone indicated he thought that was doable and if a library/municipality wanted to retain ownership that was fine, staff will confirm with Ellen Bach.

Outreach efforts and Libby Post's involvement were also discussed. Committee members and Libby Post visiting any interested library boards was discussed. Sharon Thomas indicated that offer had been made and is still available.

George Oliver suggested ACT designate members to actively participate in the process. Richard Earne suggested using "go to meeting" software or conference calls to broaden participation. He also suggested contracting libraries designate representatives to actively participate.

William Chapman suggested a 7 pm start time for the Planning Committee meetings so more people could attend after work. Rick Berger agreed as later times work better for him as well.

**Next Meeting:** The next meeting date and time was set for Tuesday, May 10<sup>th</sup>, 7:00 pm at the Central Library Board Room. Meeting adjourned 7:00 pm

Next meeting scheduled for Tuesday, May 10<sup>th</sup> at 7:00 pm at the Central Library (enter using the Oak Street Entrance) – Contact Maria Borowiak 858-7180 for details. For trustees who want to attend by conference call, send email to Ken Stone, <a href="mailto:stonek@buffalolib.org">stonek@buffalolib.org</a> and he will send a return email with the contact information when it is arranged.

# BUFFALO AND ERIE COUNTY PUBLIC LIBRARY PLANNING COMMITTEE MEETING

Minutes for Tuesday, May 10, 2011 Central Library

Attendees (Present):		Attendees (Phone):	
Sue Alessi	North Collins	Susan Chapman	Alden
Rick Berger	System	Jack Connors	System
Roseanne Butler-Smith	Amherst	Richard Earne	Grand Island
Judy Hilburger	Clarence	June Garcia	Consultant
Suzanne Jacobs	Lancaster	Susan Kent	Consultant
Mary Jean Jakubowski	System		
Mary Muscarella	North Collins		

Jeanne Phillips Town of Tonawanda Peggy Snajczuk Orchard Park

Aurora

Ken Stone System
Sharon Thomas System
Paul Wietig Amherst

George Oliver

Meeting opened at 7:04 p.m. in the Joseph B. Rounds Board Room located in the Central Library.

Minutes for the April 4 and April 26 meetings were reviewed and approved as submitted.

Kenneth Stone shared the 2012 budget information including "Illustrative Gap Closing Measures" and provided information on how the Denver Public Library was handling similar circumstances.

Discussion ensued - Funding options were also discussed - which included:

- county charter amendments
- local law considerations
- school district and special district
- Municipal ballot (414)/school district ballot;

Discussion continued including:

- seeking input into 19 criteria used in the decision process for 2005 funding reduction
- request to change/eliminate the Isolation Criteria was made

"Homework" was assigned to the attendees. Sue Jacobs offered to "share" the input (homework opportunities with all member trustees.) Homework included:

- Determine values (ie what are the things in our libraries / system we wish prioritize as we work through any change?)
- Attendees were encouraged to also continue to provide input to criteria.

Mary Jean Jakubowski and Ken Stone also asked attendees to think about and provide other suggestions of Gap Closure Measures to either of them or to Sue Jacobs.

Lastly, the group was asked to think about what Gap Closure Measures they would recommend [as a group].

The next meeting is scheduled for: June 2, 2011

7:00 pm

Joseph B. Rounds Board Room

Central Library

Note: The Library Regional Institute Report is due by the end of May – anticipate final draft by May 20. The report will be shared via e-mail, Intranet and Trustee Planning for the Future website.

Ms. Thomas called upon Trustee Anne Leary to give a report on the 175<sup>th</sup> Anniversary Library Gala Committee. Ms. Leary provided trustees with an update on committee activities noting they had their second meeting May 4<sup>th</sup> and the next meeting is June 7<sup>th</sup>.

She distributed a sponsorship handout to each trustee in attendance. To date, they have received a \$5,000 sponsorship from William S. Hein and are receiving in-kind services from Hadley Exhibits. If anyone was interested in serving on the Committee or knew of anyone interested, she welcomed them to attend the June 7<sup>th</sup> meeting at 8:30 a.m. at the Central Library.

Trustee Summer reported 135 autographed items have been received to date towards the goal of 175 items and remarked people have been very generous. They are looking for autographed books, CD's, DVD's, posters, programs, and photos. If anyone has leads, Ms. Summer asked they provide her with contact information and she would contact them. They are planning to have a few preview events in October and are working on the details of the online part. Ms. Leary added they will be having a silent and possible live auction at the Gala. Four to 5 people from the community are signed up to host gift gathering parties at their home. They will be registered at certain stores, where people can go and purchase an item and bring it to the gift gathering party and it will be auctioned that night. For the live auction, they plan to reproduce some pieces from the rare book collection to be auctioned; they will be working with William S. Hein who will be providing this in-kind service for the Library.

Agenda Item F.4 – Search Committee. The Search Committee met May 9<sup>th</sup> and May 18<sup>th</sup>. June Garcia of the Interim Transitional Team noted the Search Committee interviewed a number of semi-finalists for the B&ECPL Director position May 18<sup>th</sup> and they are on schedule. The dates of June 9-11<sup>th</sup> are being held for final interviews.

Agenda item G – Report of the Director. In addition to her written report transmitted to Board members prior to the meeting, Interim Transitional Team member Mary Jean Jakubowski pointed out the Central Library Ellicott Street entrance is open remarking it turned out beautiful and invited everyone to take a look at it. She also shared receiving many compliments on the glass walls which replaced the walnut walls on the outside perimeters of the Grosvenor Room as well as the area that will be the media center.

Both personally and on behalf of trustees and administration, she thanked Dorinda Darden, Director of the Town of Tonawanda Public Library, and Susan Makowski, Branch Manager of the Kenmore Branch Library, for hosting the Board meeting.

Susan Kent of the Interim Transitional Team conveyed both she and June Garcia appreciate the vast complexity of the B&ECPL more each day. They are in communication with Deputy Directors Jakubowski and Stone regarding all the issues taking place. She commended the staff for all their hard work in a difficult situation and for their insight into what needs to happen to move forward.

The following was submitted by Deputy Director Jakubowski, and transmitted to Board members prior to the meeting:

# Monthly Report of Library System Activity May 19, 2011

# 1. PUBLIC SERVICES

# Programs, Learning Opportunities, Outreach and Events

During April, a total of 33 public technology classes were conducted. Nine took place at the Central Library Training Lab and 24 sessions were held at 8 different suburban libraries for 296 total attendees. Demand for these classes remains high and attendance continues to increase. The training team led by Coordinator **Kara Stock** along with part-time librarians **Andy Aquino**, **Tom Carloni**, and **Ian Shoff** continue to receive positive public and staff feedback.

Training Lab staff members updated content for the *Internet Basics, Google It!, Introduction to Twitter,* and the *Introduction to LinkedIn* classes. *The Nook & the Public Library* training guide that is available on the Library's website <a href="http://bit.ly/gM2veA">http://bit.ly/gM2veA</a> was also updated.

A new display featuring items from the James Fraser Gluck Collection is titled: *Robert Burns: In Good Company*. The exhibit was curated by Assistant Deputy Director for Special Collections **Peggy Skotnicki**.

Rare Book Librarian **Amy Pickard** and **Peggy Skotnicki** provided a tour of selected treasures from the Rare Book Room to members of the 175<sup>th</sup> Anniversary Gala Committee on May 4<sup>th</sup>.

On April 4<sup>th</sup>, Librarian **Charles Alaimo** joined the staff of the Grosvenor and Rare Book Rooms. As Chuck is the map librarian and maps are a special collection, Central Library maps are now part of the Grosvenor Room.

**Amy Pickard** presented pre-print and print history examples from the Rare Book Room to Kerry Reynolds' Park School seminar class on April 6<sup>th</sup>. The visit also included the current Travelers' Exhibit and the significance of ephemera in printing.

Chief Operating Officer Mary Jean Jakubowski, Peggy Skotnicki and Amy Pickard met with William S. Hein & Company's President Kevin Marmion and Vice President of Production Scott Fiddler on April 8<sup>th</sup> to discuss a proposal for investment in interactive (kiosk) rare book presentations utilizing Turning-the-Pages™ software, as well as the scanning of selected bibles from the rare book collection.

**Amy Pickard** worked with Burchfield Penney Art Center Curator Nancy Weekly on April 8<sup>th</sup> as she researched local woodcut artist J.J. Lankes. The Burchfield Penney will borrow several of the Library's Lankes items for an exhibit to begin in June.

Grosvenor Room Librarian **Sue Cutrona** gave a tour of family history resources on April 16<sup>th</sup> to students of a West Seneca Community Education Genealogy Basics course. Grosvenor Room Librarian **Rhonda Konig** gave the same tour to additional students from the same course on April 23<sup>rd</sup>.

**Rhonda Konig** attended meetings of the Western New York Genealogical Society and the Chautauqua County Genealogical Society.

Grosvenor Room librarians and **Peggy Skotnicki** attended training on the new Local History File database with creator John Ilardo of UB on April 28<sup>th</sup>. Minor adjustments to improve the product will be made. Work can now begin on entering the thousands of entries in the card file.

**Rhonda Konig** updated the text for Grosvenor Room information on the Grosvenor Room Research Services and Fees page as well as the Contact Us FAQ web page.

The Local History/Genealogy blog <a href="http://grogenealogylocalhistory.wordpress.com/">http://grogenealogylocalhistory.wordpress.com/</a>, the Rare Book Room blog <a href="http://grorarebookroom.wordpress.com/">http://grorarebookroom.wordpress.com/</a> and the blog for the rare book exhibit <a href="https://grogenealogylocalhistory.wordpress.com/">Travelers and Cosmopolitans</a>

http://www.thetourististheotherfellow.blogspot.com/ continue to post informative and interesting information. The Local History/Genealogy blog and the Rare Book Room blog are now linked to the B&ECPL Twitter account.

**Anne Conable** from Development and Communications coordinated details and support promotion for events occurring this month including:

- "Imagining Buffalo" Lunchtime Series Dr. Aaron Podolefsky, Buffalo State College 4/5 (36)
- R. Andrew Nixon, Chautauqua Visitors Bureau 4/12 (32)
- Randy Kramer, Give 4 Greatness 4/19 (24)
- Jon Schmitz, Chautauqua Institution 4/26 (31)
- Congresswoman Louise Slaughter 4/28 (64)
- Working for Downtown Brown Bag Lunch Series 4/6 Howard Zemsky, Larkin District (42)
- Setup and Opening reception 4/5, Buffalo Public Schools Student Art Show (75)
- UNYTS Donate Life Series 4/11 (5), 4/14 (8)
- UNYTS blood drive 4/14
- Author Talk Duane LeVick, Bridges: A Tale of Niagara (14)

- Exotic Travels Lunchtime Series (in conjunction with current RBR exhibit) Dr. Richard Lee 4/21 (21)
- Give 4 Greatness Lunchtime Series 4/25 (22), 4/29 (20)

**Ms. Conable** also represented the Library at Senator Gillibrand Grants Workshop April 27<sup>th</sup>, Albright-Knox Art Gallery; presenter on Depression project April 7-8, National Council for Public History Conference, Pensacola, FL.

Displays: Coordinate WNY Artists Group display at Fables window space. They are currently preparing for the May 24<sup>th</sup> *PastForward Discussion Series* program.

Library Associate **Debra Lawrence**, Librarian **Dorinda Darden**, Library Clerk **Marilyn Quagliana** and volunteer Carol Ann Strahl each contributed a book review for the *Buffalo Rising* website.

Collection Development staff responded to 335 patron purchase suggestions in March.

On April 18th, Programming and Outreach Librarian **Dan Caufield** presented a 2-hour class in business and marketing resources to the Entrepreneurial Assistance Program (EAP) held at the West Seneca Chamber of Commerce. The information was well received by the 28 entrepreneurs in attendance and 10 new library card memberships were processed from the class.

On April 29<sup>th</sup>, Programming and Outreach Librarian **Susan Kriegbaum-Hanks** presented a 2-hour training session on career resources available through the library catalog, databases, and Online Resources page to 10 staff members of the ECC One Stop Center in Orchard Park.

On April 30<sup>th</sup>, Programming and Outreach Librarians **Dan Caufield**, **Hadeen Stokes** and Sr. Page **Melisa Kania** manned an information table at the Green Expo at the Walden Galleria Mall from 10 a.m. to 6 p.m. Twenty new library card memberships were processed.

Kudos to Information Services Librarian **Beth Lewitzky** for going above and beyond when working at the Frank E. Merriweather, Jr. Library to help a patron locate information on a little known local event.

A Central Library Manager received this comment from a grateful patron: "This is a thank you to two of your staff members who "found" a book I had been looking for at the library since last year. This book, "Listen to Me Good: The Life Story of an Alabama Midwife," was listed in your catalogue, but was never on the shelves. ....after a short search, this very nice woman found the book I had been looking for. I do not know their names, but I appreciate the time and effort they took to find this book for me. My late father was born in small, impoverished Greene County, Alabama where Margaret Charles Smith was a practicing midwife. Her

descriptions of Greene County reminded me of what my father told me about his home community many years ago. Two very nice library staff members not only found a book for me, their help has brought back many fond memories of my father. If you find out who they are, I hope you will thank them for me."

Three Central Library tours were given during April: People Inc. on April 8<sup>th</sup> with 15 people; People Inc., City CAPP, on April 28<sup>th</sup> with 16 people; Buffalo Psychiatric Center on April 29<sup>th</sup> with 4 people.

The Information Services and Adult Programming staff conducted 6 Book-A-Librarian sessions in April.

# **Children's Programming Team**

Family Place returned for a 5 week session starting on April 5<sup>th</sup>. Family Place workshops have expanded to 4 locations this spring including the Central, Niagara, Anna M. Reinstein and Kenmore Branch Libraries.

The Children's Programming Team expanded the National Library Week celebration (April 11-16) to include the entire month with programs featuring a book and library theme. Children played Book Bingo highlighting book titles, authors and characters. This program was presented by **Mary Ann Budny** at Alden, Marilla and JBR (Julia Boyer Reinstein) Libraries. Librarian **Sarah Gallien** presented this program at the Lancaster, Orchard Park, Kenmore, Newstead and Audubon Libraries. Librarian **Kasey Mack** presented Book Bingo at Lackawanna and Sr. Page **Nancy Smith** presented this program at Crane. At the "Book Ends" program, children decorated library books with fun foam, markers and literary quotes. After the bookends were decorated they were used in the library. This program took place at the Crane, Dudley, East Aurora, East Clinton, Niagara, Williamsville and Newstead Libraries.

In April, the Children's Program Team lived up to its name and presented 102 programs (Outreach, story hours, class visits) with 1,164 in attendance. Central Library tours conducted by the Children's Team:

Bethel Head Start - Attendance: 39 (Stories and Craft)

Heritage Center - Attendance: 19 (Drop-In)

Bethel Head Start - Attendance: 38 (Stories and Craft)

Trinity Lutheran Preschool - Attendance: 33 (Stories and Craft)

School #45 - Attendance: 9 (Drop-In); Attendance: 7 (Drop-In Group)

Day Care - Attendance: 11 (Drop-In – Library Associate **Becky Pieszala** read stories and provided coloring sheets)

# Outreach - Children's Program Staff

# YMCA at the Family Court

April 13: Attendance: 14 - Librarian **Kerra Alessi** 

April 19: Attendance: 11 - Librarian **Kasey Mack** 

April 26: Attendance: 10 - Librarian Kathy Goodrich

# **Buffalo City Branches**

- Dudley Library's Branched Out series began late in April with the Young Scientists and Young Explorers programs on April 26<sup>th</sup> and April 30<sup>th</sup> respectively.
- The Dudley Branch held "Hockey Night in South Buffalo" on Thursday nights (during the hockey playoffs). The Jafarjian family made the Dudley Branch #28 on their quest to visit all 37 B&ECPL locations. They included the branch in their blog <a href="http://operationreadingroadtrip.blogspot.com">http://operationreadingroadtrip.blogspot.com</a>.
- Facebook visitor Amy Sorrentino commented the following on the Dudley page,
   "... so grateful for this library, it brings technology to those of us who don't have a computer @ home."
- East Clinton Library's Young Scientist program resumed in April.
- Lego Club continues at East Delavan Library. Lego Club ran 3 Wednesdays in March with a total of 14 participants.
- Movie Saturday continued in the Children's Area of the East Delavan Library. A
  total of 17 children and adults attended. Branched Out Young Explorers ran
  through Monday April 4<sup>th</sup> at the East Delavan Library.
- The topic for the April 9<sup>th</sup> meeting of the Buffalo Genealogical Society of the African Diaspora (BGSAD), held at the Merriweather Library, was "Start With Yourself: Recording Your Personal History" presented by Dr. Sharon Amos.
- Tell Me A Story III was held at the Merriweather Branch on April 16<sup>th</sup> with the theme "Stories For Peace." The free storytelling concert featured storytellers from Tradition Keepers: Black Storytellers of WNY, Spin-A-Storytellers, and the Network of Biblical Storytellers. The program was held in collaboration with Peace on Earth Month (POEM) 2011, a project of Peace Education Fund (PEF).
- The 2011 KIP Business Education Seminar Series presented "Barriers to Business: A Business Community Discussion" on April 16<sup>th</sup> at the Merriweather Library. These monthly programs are sponsored by The Buffalo Black Chamber of Commerce.
- On April 21st, at the Merriweather Library, a spring break Family Film Festival attracted an audience of 55.

- At the Merriweather Library on April 28th, Patient Voices (University of Buffalo) held a discussion on ways to reduce stress in one's life presented by Donald Cartlett, Ph.D., Clinical Psychologist.
- The Open House for the Niagara Branch was held on Saturday April 9<sup>th</sup>. All staff was on hand along with Buffalo Branches Manager Linda Rizzo.
- Library Associate **Sean Goodrich** ran North Park Library's Wii program on 4 Fridays and 2 Saturdays in April. Children, teens and tweens used the Wii on a walk-in basis.
- North Park's Craft Crazy Monday program was held 3 Mondays in April. Sr. Page **Sarah Barry** and Page **Karen Leonard** made paper plate snakes with the children who attended on April 4<sup>th</sup>, Easter bunny baskets on April 18<sup>th</sup> and painted with bubbles on April 25<sup>th</sup>.
- North Park Sr. Page **Katherine Brown** and **Sean Goodrich** held the Seusstravaganza on Saturday, April 16<sup>th</sup>.
- North Park's Open House was held on Saturday, April 2<sup>nd</sup> and was a great success! Assistant Deputy Director for Public Services Ann Kling and Sean Goodrich welcomed patrons. Buffalo Common Council Member Joseph Golombek, Jr. also attended the Open House.
- On April 9<sup>th</sup>, at the Riverside Library, a Spring Egg Decorating Craft was held. Attendance totaled 40 children. On April 9<sup>th</sup>, an Open House was held at the Riverside Branch. Attendance, in addition to regular patrons using the branch was 20 individuals. Linda Rizzo and Riverside staff hosted the Open House. Thank you to Legislator Maria Whyte who dropped off cookies for the celebration.
- On April 16, 17, 21 and 23, a craft table was set up at the Riverside Library. Twenty-five children participated in making bunny bag puppets.
- On April 21<sup>st</sup> and 23<sup>rd</sup>, a Retro Board Game event was held at the Riverside Branch. A total of 8 children participated in Library Pictionary.
- On Friday, April 8<sup>th</sup> and Thursday, April 14<sup>th</sup>, Merriweather Library Outreach Librarian **Brian Hoth** visited Bethel Head Start (1485 Jefferson Ave) and read stories to 5 classes of 83 preschool children and their teachers. Five classroom collections totaling 125 books, CDs, and media kits were also dropped off.
- On Monday, April 11<sup>th</sup>, **Brian Hoth** made his monthly visit to CAO Head Start at The Old First Ward Community Center where he presented a program on space to 28 prekindergarten students and their teachers. A classroom collection of 25 items was dropped off as well.
- On Wednesday, April 27<sup>th</sup> and Thursday, April 28<sup>th</sup>, **Brian Hoth** made his monthly visit to CAO Head Start (Ferry Academy) and read stories to 14 classes of 220 students and teachers. Ten classroom collections of 25 items each were delivered as well.

- Assistant Librarian Gwen Collier took library programming to Niagara Daycare on April 1, 8, 15, 19 and 29. Classroom collections were delivered to Niagara Day Care and Holy Cross Head Start this month.
- **Gwen Collier** took library programming to School #3 on April 25<sup>th</sup>, incorporating music into a theme of movement. On April 14<sup>th</sup>, **Ms. Collier** represented the Niagara Branch at School #19's Harry Potter night. About 85 children and 15 adults attended.
- **Dave Kozlowski** from the Information Technology Department installed the math program "Dimension U" on all City Branch Library public access computers. This program is part of the math curriculum in the Buffalo Schools.
- On April 26<sup>th</sup>, Riverside LA **Tami Linkowski** read *Peter Rabbit*, *Little Quack* and *Three Little Rabbits* to children who were waiting for their turn to decorate eggs.
- On April 6<sup>th</sup>, a representative from Erie Community College held a workshop on the school's degree, certificate and training programs at the Merriweather Library.
- We Are Women Warriors Community and Family Empowerment Group had Robert Harris, founder and CEO of the Youth Prison Prevention Project, and Benjamin Willis, assistant principal of East High School, as the guest speakers on April 6<sup>th</sup>, at the Merriweather Library. On April 20<sup>th</sup>, Dr. William Small, Buffalo police officer and author of "Strengthening the Family", was the guest speaker.
- On April 7th, the Metro Buffalo Alliance of Black School Educators held a general meeting at the Merriweather Library.
- On April 13th, Roswell Park Cancer Institute held a focus group meeting at the Merriweather Library.
- On April 26<sup>th</sup>, Masten District Councilmember Demone Smith held a reapportionment meeting at the Merriweather Library.
- On April 30<sup>th</sup>, a fundraiser, spearheaded by retired Buffalo schoolteacher Eva Doyle, **was held** to bring author Jawanza Kunjufu to the Merriweather Library on June 13<sup>th</sup>. Mr. Kunjufu is the author of *Countering the Conspiracy to Destroy Black Boys* as well as more than 30 other titles that include alternative ways to educate inner-city children, particularly African-American male students as a way to bridge the academic achievement gap.
- On April 11<sup>th</sup>, Maria Whyte held a redistricting meeting at the Riverside Branch; attendance totaled 10.
- On April 28th, the Riverside Business Association met with an attendance of 10.
- Staff at the Merriweather Library received the following note from Erie County Cancer Services Program (CSP):

April 6, 2011

"On behalf of the CSP, thank you for allowing us to use your beautiful facility to share information during Colon Cancer Awareness Month. Your branch is lovely and the staff was so helpful. Although I was there for work, my family tagged along and had a wonderful time as well.

I hope that you will consider this collaboration for events to promote breast and cervical cancer in the future.

Thanks again, Lisa Napier"

- The 5th annual El Dia de los Niño's/El Dia de los Libros was held on Saturday, April 30th. The theme was "Many Children, Many Cultures, Many Books." There were a variety of activities including a performance by the band Unit III, face painting and crafts by the contestants in the 2011 Miss Boringuen Leadership Pageant, readings by celebrity readers Mr. Brian (a.k.a. Outreach Librarian **Brian Hoth**) and Tamara Gonzalez, the 2010 Miss Borinquen Queen. Page **Ashley Gormady** assisted Mr. Brian in 2 bi-lingual readings by reading the Spanish portion. Refreshments were selected to represent the variety of immigrants who have settled on the West Side, including pizza (Italian), hummus (Iraqi), Burmese fried rice (Karen), chorizo, guava paste and crackers (Puerto Rican). Visiting dignitaries included Niagara District Councilmember David Rivera and Selina Kaye, aide for State Senator Mark Grisanti. Betty Calvo-Torres, Presiding Domestic Violence Court Judge, City Court of Buffalo, was the leader of the Miss Borinquen contestants. Through a donation by Project Flight, approximately 40 books were donated to children on El Día de los Niños/El Día de los Libros.
- The Niagara Branch meeting room was used by Journey's End Let's Go to the Library (3 times), the Homeschool Group (4 times), Upward Bound (3 times), Heart of the City Neighborhood Inc, (twice) and the Bennett Park Players (twice). The United States Citizenship and Immigration Services held an informational meeting about the naturalization process. The Mayfair Lane Homeowners Association also utilized the meeting space.
- On Saturday, April 16<sup>th</sup>, the community rooms at Niagara Branch were particularly busy Heart of the City volunteers used the basement as a staging and warming area to assemble for a large scale tree planting they did in the surrounding area; 55 people volunteered for this event. At the same time, the interviews for the Miss Borinquen parents were being held in the small room downstairs. Later that same day Journey's End Let's Go to the Library held their final session for this spring. The following week the Bennett Park Players utilized the auditorium to practice a performance. They were very happy with the space and kindly offered the branch a free performance by Young Audiences, a generous offer the branch hopes to be able to make use of later this year.
- Effective Tuesday, April 19th, Councilmember David Rivera's staff began hosting a constituent drop-in night on Tuesdays from 4-7 p.m. at Niagara Branch.

# Concord Public Library - submitted by Annette Gernatt, Library Director

Concord Public Library commenced the month with the continuation of our Preschool Story Hour. We met Thursday mornings from 10-11 a.m. with a read aloud story,

special circle time activities, a related craft, and a much anticipated snack and film. Each Story Hour revolved around a specific theme ranging from dinosaurs to snowmen. This session of Story Hour was for children ages 2-5 years. It commenced in February and ran through April.

We also commemorated National Library Week this month, with a local Women's Club making Monster Cookies and theme pins to sell to patrons. The library was bustling with this activity on Tuesday, April 12<sup>th</sup>. Fun was had by all.

We finished the month with a very well attended library course in *e-mail* and *Word* curricula; the 19 who attended left with new confidence in their computer skills.

Orchard Park Public Library – submitted by Dawn Peters, Library Director

The Orchard Park Public Library provides story hours for children ranging in ages of 6 months through school age. We have Me Time Lapsits, Toddler Time, Preschool Story Hour and a Hanging out at the Library Story Hour. The library is very fortunate to have the support of a Friends Group that sponsors the many performances and programs that the library offers in addition to the story hours. Following is a brief listing of some of the programs that the Orchard Park Public Library has and continues to offer.

**April 9, 2011 – Book Bingo.** Children played bingo with a board on well-known and recognizable titles.

**April 14, 2011 –** Our own **Haley Burakowski** conducted the ever popular Jewelry Making workshop.

**April 21, 2011 – Family Movie Night.** The library showed the movie *Harry Potter and the Deathly Hallows*. Fun was had by all. We are excited to provide movies to the community to encourage family events at the library.

**April 23, 2011 – Sneaker Garden**. The Sneaker Garden program has been an annual event for the last several years. Children planted flower gardens in their old shoes. This group also planted flowers in the library's planters as well.

**April 26, 2011 - "The Frugal Gardener"** was the topic for the 4<sup>th</sup> Tuesday Series program sponsored by the Friends of the Orchard Park Public Library. Roxanne McCoy presented a program on how to be frugal with your cut flowers.

The following are some of the many programs that are scheduled in May.

In celebration of **Children's Book Week, May 2<sup>nd</sup> - May 8<sup>th</sup>, 2011**, the Orchard Park Public Library is having a poster contest. Design a poster that displays a book you would like to share with everyone. Posters will be judged by secret ballots. Winners will be announced on Friday, May 6<sup>th</sup>, 2011 followed by a Children's Book Week Party with "Juice" and "Cookies." Winners will receive a gift card. As a result of the partnerships among the library and the schools, approximately 133 entries were received.

May 7, 2011 - Hula Hoops Program. Explore and More Children's Museum will be here to present a program on Hula Hoops. Fun is sure to be had by all!

May 18, 2011 – "BPOvations @ the Library" Series. BPO Conductor Paul Ferington will present a Choral Masterpieces lecture. The lecture will cover the joy of singing and celebration of life catapults upward in the Requiem settings of Berlioz, Faure, Brahms, and Verdi, each uniquely magnificent and moving. This program has grown in popularity; we have continued the partnership with the BPO and have scheduled additional programs for the remainder of this year.

May 19, 2011 - Family Movie Night. Disney's *Tangled* will be the featured movie.

May 21, 2011 - Silly Bandz Exchange. Children will bring their Silly Bandz to exchange and receive new ones. Before the exchange, the librarian will discuss other "fads" and one as an example (EG beanie baby).

May 28, 2011 - Doug the Bubbleman. Returning once again one of the most popular programs the library presents. Let Doug entertain and amaze you with his sleight of hand bubble magic.

Coming in June...

June 3-5, 2011 – Friends Book Sale

The Suzuki String Instrument Zoo will be here on **June 11, 2011** as well... The Orchard Park Public Library continues to be a popular community place where at any time you can observe children of all ages enjoying their library.

#### Collections: Development and Use

The Library was given a free digital subscription to Buffalo News Microfilm Online after discussions with our Proquest representative regarding microfilm partially received for calendar years 2008 and 2009. The digitized version will provide another access option for those interested in acquiring copies of *Buffalo News* articles from 2010 and 2011.

The Children's Room joined Centralized Serials Check-In this month. All Children's Room magazines are now being checked in by Serials staff.

The Buffalo & Erie County Historical Society donated to the Grosvenor Room a copy of an anonymous, 42 page typescript genealogical manuscript focusing on the Weed, Chapin, Kimberly, and Hawley families dating from the 1930s.

The popularity of Freegal Music downloads continues to be strong. In April, 582 patrons downloaded a total of 3,630 titles.

In April, 378 downloadable eBooks and 149 downloadable audiobooks were added to the Library's collection.

#### 2. FUNDING

#### **Finances**

The Ellicott Street Entry Reconstruction Project is now complete and the new entrance opened to the public on May 10<sup>th</sup>! This New York State Construction Grant project replaced the vintage 1963 entrance that was not American with Disabilities Act (ADA) accessible with a fully ADA accessible ramp and assisted door entry. Lighting levels are much better while using energy efficient fixtures. The project also included the reuse of marble panels salvaged from the 2003-5 first floor renovation, saving cost and exactly matching the quality materials present in the rest of the Library.

#### **Fundraising**

The Gala Planning Committee, chaired by B&ECPL Trustee Anne Leary, with staff liaisons **Joy Testa Cinquino** and **Anne Conable**, met on May 4<sup>th</sup>. Approximately 20 attendees were updated on catering proposals, sponsorships and timeline. We are encouraging members to provide sponsorship contacts. Ted Johnson from Hadley Exhibits ran an event brainstorming session with the Committee in an effort to focus the evening's affairs in the direction of enlightening and educating guests about the Library's many assets.

**Ms. Testa Cinquino** attended a webinar on *Fundraising for Libraries* presented by webjunction.

**Anne Conable**, liaison to the Library Foundation, has reviewed and organized Foundation files, reviewed financials and met with the Community Foundation for Greater Buffalo staff on Library Foundation funds.

#### 3. OPERATIONS AND INFRASTRUCTURE

# **Technology**

The East Clinton Branch and the East Aurora Library are now fully functioning RFID (Radio Frequency Identification) locations. A total of 12 B&ECPL libraries now provide the RFID self check-out capability, including all branches in the City of Buffalo. EnvisionWare Senior Implementation Consultant Desroy Rodney toured 20 contract libraries with IT Field Technician **Dave Kozlowski** and **Kelly Donovan** from April 25-29. Only 4 libraries still require site visits (Hamburg, Lake Shore, Concord and Boston). Site assessments for these locations will be coordinated in conjunction with future RFID "go live" implementations and gate installations.

The use of library-owned laptops continues to offer users an attractive alternative to the standard desktop. During the month of April, 898 laptops were checked out for inlibrary use at the 16 libraries that currently provide this technology.

**Toni Naumovski,** Information Technology Administrator, has begun planning and testing for the massive deployment of Microsoft's Internet Explorer 8 to all public and staff computers in the System. **Toni Naumovski** also planned, tested and released Adobe Digital Editions software to all public computers in the System.

This month significant progress was made on the development of e-Library when Technical Support Services Specialist **Johnny Hsu**, **Terri Dickson**, Technical Services Manager **Maureen McLaughlin** and **Kelly Donovan** worked on customizing the functionality of the new Catalog Online called SirsiDynix e-Library. e-Library will replace the Library's current Web2 Catalog.

Purchased with a second round of LSTA Grant funding, 13 new laptops were purchased to replace the oldest Cyber Train laptop set. The Team anticipates that the newest Cyber Train with updated equipment will be available for classes by mid-May.

April was most notable for the successful transition of the children's materials to their new home at the front of the building. The Graphics Department provided new jungle themed décor making the Kid's Space welcoming to families and children alike. Special Projects Coordinator **Meg Cheman** continues to coordinate moves at the Central Library.

# **Staff Development**

Together with many other Central Library staff participants, **Toni Naumovski** and **Maureen McLaughlin**, Collection Development Librarians **Pat Covley**, **Patti Foley**,

**Angela Pierpoali, Peg Errington,** and **Meg Cheman** attended the 1-hour web meeting titled "CollectionHQ overview" on April 7<sup>th</sup>.

**Johnny Hsu** and **Maureen McLaughlin** traveled to Phoenix, AZ, April 18-21, for the 2<sup>nd</sup> annual COSUGI (Customers of SirsiDynix User's Group, Inc.) conference.

Library Associates **Diane Doster** and **Cynthia Zubler** attended WNYLA's, "Getting to Know You" meeting on April 15<sup>th</sup>.

B&ECPL attendees of the recent Disaster Recovery and Response workshop - Meg Cheman, Technical Services Manager Jennifer Childs, Britt White, Central Information Services Manager Nancy Mueller, and Jamie Smith met with Chief Operating Officer Mary Jean Jakubowski on April 11<sup>th</sup>. The group, which includes Grosvenor Room Manager Claudia Yates and Orchard Park Library Director Dawn Peters, will meet on a regular basis to update the Library's disaster plan, phone tree and other disaster preparedness measures. A team presentation is planned for the October 2011 Manager's meeting.

**Jennifer Childs** attended a Preservation Committee meeting at WNYLRC (Western New York Library Resources Council) on April 13<sup>th</sup>.

Claudia Yates participated in the April 6<sup>th</sup> webinar *Libraries to Go-Mobile Tech in Libraries* offered by the WNYLRC and attended the Building Digital Communities with Digital Collections class at WNYRLC on April 18<sup>th</sup>. She is also participating in a 4-week course entitled *The Basics of Managing Archives and Historical Records Collections* at WNYLRC.

On April 6<sup>th</sup>, Librarian **Kathy Smith** viewed the webinar, *Search Engine Optimization Basics for Libraries* sponsored by the Texas State Library and Archives.

Librarian **Angela Pierpaoli** attended a Law Depot webinar with **Hadeen Stokes** on April 14<sup>th</sup>.

On April 23<sup>rd</sup>, Librarian **Patti Foley** viewed the webinar, *Superbooks: How Graphic Novels can Save Your Life*, from Booklist.

On April 4<sup>th</sup>, 11<sup>th</sup>, 18<sup>th</sup>, and 25<sup>th</sup> Librarians **Dan Caufield**, **Susan Kriegbaum-Hanks** and **Peter Lisker** attended and presented at four 3-hour cross training sessions for Central Library Information Services librarians in the Training Lab at the Central Library. On April 18<sup>th</sup>, **Peter Lisker** presented an overview of health and wellness resources.

**Angela Pierpaoli** conducted training on April 25<sup>th</sup>. She discussed the most popular Humanities and Social Sciences databases, the Database Blog, Virtual Database Tours,

Subject Guides, Ning, and Collection Development (Intranet info. and suggestion forms).

On April 12<sup>th</sup>, **Dan Caufield** spoke at UB about Patent & Trademark searching for an LIS class covering Government databases. The information was well received by the 23 students in attendance.

On April 18th, **Dan Caufield** attended a daylong training seminar in Cleveland, Ohio covering Foundation Center resources.

Librarian **Tim Galvin** attended a Resource Sharing Committee meeting at WNYLRC on Tuesday, April 12<sup>th</sup>.

April 8: Buffalo West Even Start Board meeting

(Librarian Kathy Goodrich)

April 19: Summer programming meeting

(Children's Programming Team)

April 27: Collection Development Meeting

(Librarians Kathy Goodrich and Kerra Alessi)

April 28: WNYLRC Audio Editing & Podcasting Seminar

(Librarian **Kasey Mack**)

April 29: NYLA/YSS Spring Conference – Rochester

(Librarians Kerra Alessi and Wanda Collins)

Dudley Librarian **Suzanne Colligan** met with NYS Assemblyman Mark J.F. Schroeder to discuss library issues including the Library District on April 11<sup>th</sup>. **Suzanne Colligan** attended Workplace and Ergonomic training at the JBR Library on April 26<sup>th</sup>.

On April 9th, Niagara Branch Manager **Kathy Galvin** attended the Buffalo West Even Start Advisory Council meeting.

On April 29<sup>th</sup>, Niagara Branch Assistant Librarian **Gwen Collier** attended the NYLA Youth Services Section spring conference "Libraries in Bloom," held in Rochester, New York.

**Linda Bohen** and **Terri Dickson** are working with Evance Solutions in an effort to offer conference room reservations through an online request system.

**Joy Testa Cinquino** met with **Kristine Sutton** of the Newstead Public Library to discuss internal and external communications.

#### 4. COMMUNICATIONS AND COMMUNITY RELATIONS

#### Media Coverage / Media Releases

Press releases/press statements, written by **Joy Testa Cinquino** were composed for:

- April 13<sup>th</sup>: Library's Stance on Library Obscura provided upon request to *The Buffalo News, Tonawanda News*. The story was covered in Gusto, WEBR Radio and in *Tonawanda News*
- April 15<sup>th</sup>: Niagara Branch Library celebrates El día de los niños/El día de los libros
- April 19th: Travel talks at Central Library
- April 21st: Give 4 Greatness Campaign presentation at Central Library
- May 5th: Eden Library Celebrates 100 Years
- May 10th: Author Amy Stewart to appear at Clearfield Library
- May 12th: PastForward Series at Central Library

A press event is also being planned on Wednesday, June 15<sup>th</sup> to kick off Summer Reading. A media conference will be held at 10 a.m. at the Central Library.

#### Library 2.0: Facebook.

The Central Library Facebook page currently has **2,474** fans, an increase of 45 fans since last month. Sample postings follow:

<u>buffalolibrary</u> We're halfway through National Library Week... If you love your library, share one of your favorite memories with us!

Lynne Steen Brown I remember when I was a kid, we used to go to the Cazenovia branch all the

time. There was a story time for kids there and one of the librarians used to dress up as a princess and read fairy tales. She called herself "Princess Librarianna." It was hysterical!

Art Klein I always had a reverence for books especially collections of books. I was about 14 years old and my Aunt Alice took me down to the old Grosvenor Library that was in the Cyclorama Building.

<u>Jennifer Harnick</u> When I was little the librarian at Brighton used to save all the new children's books for me (I'd gone through all of the ones on the shelves) and then ask me what I thought of them when I returned them the following week. ...& now I review for a book blog. See what she started? LOL

Marty Mummery Walking to the Fairfield branch with my best friend and getting pizza at Santora's afterward. Loved the raised mezzanine where books for young people was.

<u>Dori Smits Sajecki</u> Reading the biggest children's book I could find at the angled table by the window at the Kensington Library.

Bernadette Ruof I remember spending hot summer afternoons at the Lackawanna Library reading in the rooms off to the left of the front door. There was always a breeze and it was always quiet. Miss Bajorek wouldn't have it any other way. I loved the big old wooden doors which are gone now. I was so sad when I saw they had been replaced.

<u>Tabetha Lynn Snyder</u> I worked at downtown and I met this amazing guy who also worked there. We are really happy and I'm sure will get married!

Randolph Cole I've used the libraries for most of my 65 years. My mother used to take me to the East Aurora Library which was located in an old house on the site of the present library. I used to borrow all their books on magic and make up magic shows ...

# Library 2.0: Twitter.

@buffalolibrary, our System Twitter page, has **1,761** followers, an increase of 46 followers since last month. Sample *tweets* follow:

Buffalo History @buffalolibrary thanks for the chance to listen to Imagining Buffalo!

RepBrianHiggins Brian Higgins A National Library Week shout out to @buffalolibrary: www.buffalolib.org

freedommary Mary Burrowes @buffalolibrary The tweets of Mark Twain quotes r nice...Keep up the good work :)

Sara Thompson of RIT thanked Grosvenor Room staff for scanning a plate (Lady Chapel) from *Delineations, Graphical and Descriptive, of Fountains Abbey in the West Riding of the County of York* for an upcoming article in the scholarly British journal *Third Text*.

James R. Miller acknowledged B&ECPL staff assistance in his article "Old Envelopes and Postcards Reveal Incorrect Veteran Statuses in the 1930 U.S. Census," published in the current issue of *NGS Magazine* (National Genealogical Society).

**Dawn Stanton** and **Darlene Pennachi** have created more than 20 templates for libraries to use to promote Summer Reading events and activities including flyers, posters, entry forms, etc. Additionally, the Graphics Team has produced Gluck labels for Central display, updated the donation form, produced a PastForward program flyer, updated for summer hours various signage, worked with RBR to produce the tabletop travelling display – *Travelers and Cosmopolitans*, produced Branched Out posters, Battle of the Books bookmarks and the Anniversary poster for all libraries.

Forty-five patron comments were received ranging from acknowledging the hard work of library staff (throughout the System) to questions and concerns about overdue fees, e-book options and library collections.

#### **Partnerships**

**Joy Testa Cinquino**, **Anne Conable** and **Peggy Skotnicki** met with Buffalo businessman Tony Diina to discuss his lending of his collection of Roger Lalli watercolors for downtown Central Library.

# 5. SPECIAL PROJECTS

# **Re-Imagining**

*Explore Possibilities*, the first progress report, for Re-Imagine was held on April 20<sup>th</sup>. This working meeting explored project goals and program and service goals, directions and options for building space and use, partnering options and funding/budgeting concepts.

Agenda Item H - Public Comment. There was no public comment.

Agenda Item I – Unfinished Business. No unfinished business.

Agenda Item J – New Business. Ms. Libby Post of Communication Services did a presentation which followed along with her handout entitled "Advocacy Plan Buffalo & Erie County Public Library." Her presentation discussed a proposed advocacy piece for this year's budget process for the 2012 budget. She explained County Executive Chris Collins has told the Library they can expect only \$18,171,000 in the 2011-12 budget creating a \$6 million shortfall. She discussed goals: external – restore/increase funding in the County Budget for the Library and internal – build a solid base of support for the Library's future advocacy efforts. Her presentation included issues confronting the B&ECPL, key components of B&ECPL's advocacy campaign, the importance of strong

leadership, goals, the message, targets, organization of people, determining tactics, media, execution and resources. She reiterated it is key to have representation from all major stakeholders with an investment in the Library's future and they need to be on board and committed to what they are trying to do; a decision needs to be made soon. Ms. Post opened the floor for questions and comments. In response to a question regarding a Gap Funding Closing Measure chart that was mentioned, Ms. Jakubowski pointed out while not included in the initial Library Budget & You presentations done by Mr. Stone, it has been added to the latest presentations and is also available on the Library's trustee website and the Library intranet.

There being no further business, on motion by Mr. Gist with a second by Ms. Leary, the meeting was adjourned at 5:12 p.m.

Respectfully submitted,

Sharon A. Thomas Chair